



EMAKINA GROUP SA
Rue Middelbourg, 64A
1170 Brussels
Business number 0464.812.221

CONVENING NOTICE TO THE GENERAL MEETING OF SHAREHOLDERS

The shareholders of Emakina Group SA are invited to the annual general meeting to be held **at 4.00 pm on Wednesday, 22 April 2020** in the offices of the company located at Rue Middelbourg 64A, 1170 Brussels.

Agenda and proposed resolutions of the annual general meeting

- 1. Reading of the annual report from the Board of Directors.**
- 2. Reading of the report from the statutory auditor.**
- 3. Discussion and approval of the financial statements as at 31 December 2019 and appropriation of the result.**

Proposed resolution: The general meeting approves the financial statements as at 31 December 2019 and the proposal from the Board of Directors not to distribute a dividend and to carry over the result for the financial year.

- 4. Discussion of the consolidated financial statements relating to the financial year ended on 31 December 2019.**
- 5. Discharge to be granted to directors and the statutory auditor.**

Proposed resolution: The general meeting grants discharge, by means of a separate vote, to the directors and to the statutory auditor for the exercising of their mandate during the 2019 financial year.

- 6. Renewal of the mandate of the statutory auditor.**

Proposed resolution: The general meeting decides to renew the mandate of the statutory auditor EY Réviseurs d'Entreprises SRL (B 160) represented by Marie Kaisin, director for the financial years 2020, 2021 and 2022.

In order to be adopted, the proposals set out under items 3, 5 and 6 of the agenda of the annual general meeting must be supported by a simple majority of the votes present or validly represented and taking part in the vote.

To attend the annual meeting, the shareholders are requested to comply with the following provisions:

- In accordance with Article 22 of the articles of association of the company, the owners of registered shares who wish to attend the annual general meeting must inform the Board of Directors of their decision by Wednesday, 15 April 2020 at the latest.
- The owners of dematerialised shares who wish to attend the annual meeting or who wish to be represented must deposit at the registered office of the company, by Wednesday, 15 April 2020 at the latest, a certificate issued by their approved financial institution, stating that the shares have been frozen until the close of the general meeting.
- Natural persons attending the meeting in their capacity as the owners of shares or the authorised representative or instrument of a legal entity will have to be able to prove their identity in order to access the meeting place. The representatives of legal entities will have to provide documents establishing their capacity as an instrument or special authorised representative.
- The participants are invited to arrive at the meeting place at least 30 minutes before the meeting begins in order to complete the registration formalities.
- Every shareholder may be represented at the general meeting by an authorised representative. The original proxies, drawn up in accordance with the model stipulated by the company, must be submitted to the registered office of the company by Wednesday, 15 April 2020 at the latest. Proxies may also be submitted by email on the address fds@emakina.com within the same period, provided that the signed originals are handed to the officers of the general meeting before the start of the meeting at the latest. Proxies, drawn up in accordance with the model stipulated by the company, may be requested at the registered office of the company and are available on the company website at the following address: www.emakina.group.

The documents which are required by law to be made available to shareholders, may be consulted free of charge and downloaded from the company website at the address www.emakina.group as of Tuesday, 31 March 2020. As of this date, the shareholders may consult the documents which are required by law to be made available to them on non-public holidays and during normal office hours. These documents will also be sent to the registered shareholders on 31 March 2020.

Assuming the containment measures related to the Covid-19 pandemic would be extended to the date of the General Meeting, the company reserves the possibility to organize the General Meeting by videoconference, subject to the legal provisions applicable in this area. Information on this subject will be communicated on our website in due time.

The Board of Directors